

**GO AGILE  
OR GO HOME.**



INTRODUCING MARKETING  
THE AGILE WAY.

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AGILE *-adjective*

Quick and well-coordinated  
in movement; lithe.

## BENEFITS

Unlike traditional 6-12 month marketing planning and execution cycles, Agile methodology allows the Modern Marketing Team to adapt to fast-changing market conditions, respond to immediate sales needs, and prove ROI quickly and consistently.

# THE AGILE WAY.

### FAST



15-30 day Sprints make it easier to adapt to changing market conditions.

### FOCUSED



Each user story has a clear and distinct success metric.

### PRIORITIZED



Transparency & a “points” system make prioritization a rational & productive conversation vs. a tug of war.

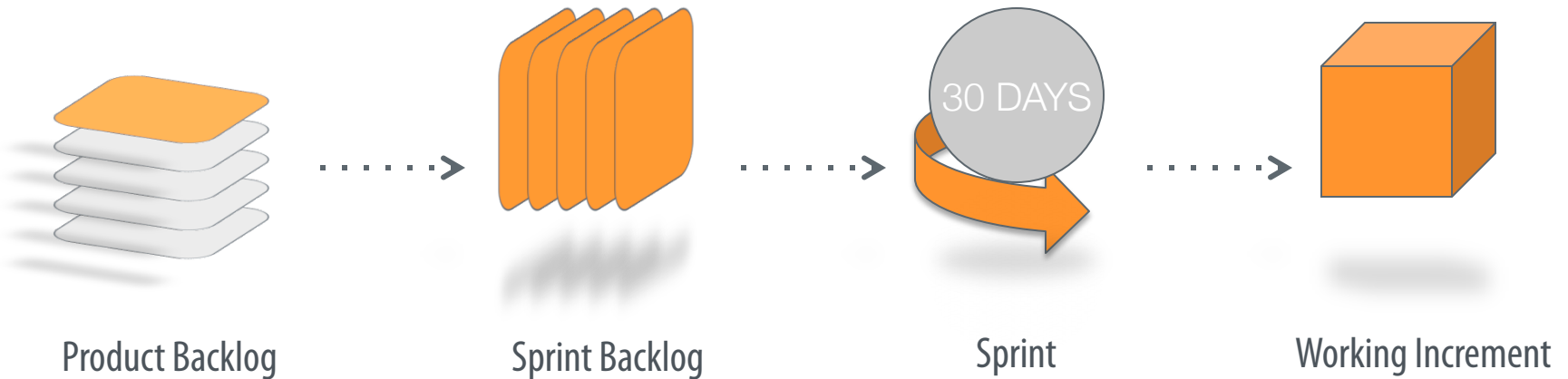
### PREDICTABLE



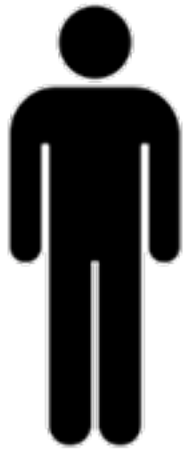
Daily “standup” plus the points system help to identify blockers & eliminate surprises effectively.

An iterative, incremental methodology for project management often seen in agile software development, a type of software engineering.

# SCRUM.



# SCRUM TEAM.



## PRODUCT OWNER (PO)

Responsible for maintaining the Backlog by representing the interests of the stakeholders.



## TEAM

A cross-functional group of people responsible for managing itself to develop the product.

## KEY TERMS

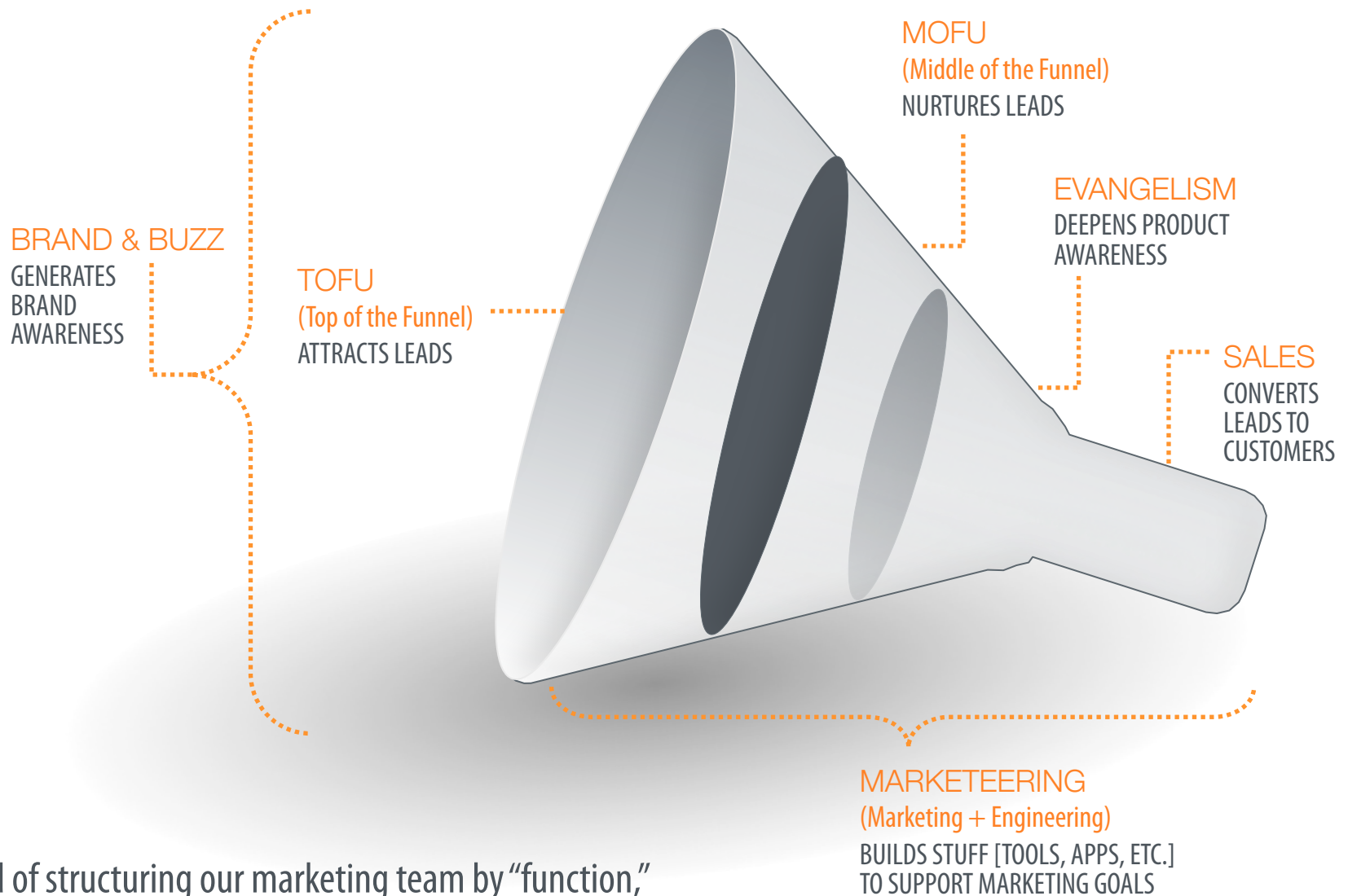
- SPRINT** ..... Defined period of time in which a team commits to complete certain work output.
- EPIC** ..... A large effort split up into multiple related user stories.
- TASK/USER STORY** ..... A detailed description of a task with the stakeholders in mind.
- STORY POINTS** ..... Estimated level of effort a chunk of work will take.
- POINT SCALE** ..... Point system, used to describe task difficulty, without assigning actual hours. HubSpot uses the Fibonacci sequence (1,2,3,5,8...).
- SPRINT COMMITMENT** ..... Public meeting where teams commit to their stories for the coming sprint.
- SPRINT REVIEW** ..... Public meeting where teams review accomplishments and lessons from the last sprint.

## KEY TERMS

- STANDUP** . . . . . Daily standing (literally) meeting where team members share what they worked on yesterday, their plans for today, and any 'blocking' items hindering their work progress.
- TEAM BACKLOG** . . . . . A prioritized list of high-level requirements.
- SPRINT BACKLOG** . . . . . A prioritized list of tasks to be completed during the sprint.
- SPRINT BURN DOWN** . . . . . Daily progress chart for a Sprint over the sprint's length.
- PLANNING POKER** . . . . . The team estimates effort for the stories in the backlog. The PO uses estimates to prioritize & forecast stories based on velocity.
- IMPEDIMENT/BLOCKER** . . . . . Anything that prevents a team member from performing work as efficiently as possible.
- SUCCESS CRITERIA** . . . . . The exit-criteria to determine if a task is complete.



# TEAM STRUCTURE



Instead of structuring our marketing team by “function,” HubSpot organizes teams to reflect our sales funnel .

# MARKETING BOARD

Hires, manages, & develops marketing teams; allocates budgets.



**BRAND & BUZZ**  
OBJECTIVE: Generate brand awareness.

**TOFU**  
OBJECTIVE: Attract leads.

**MOFU**  
OBJECTIVE: Nurture leads.

**EVANGELISM**  
OBJECTIVE: Deepen product awareness.

**MARKETEERING**  
OBJECTIVE: Make stuff.

T E A M A S S E T S

- PR
- Brand
- Company Blog
- Events

- Content
- Co-Marketing
- Affiliate Marketing
- Display
- PPC

- Email
- Landing pages
- Webinars

- Product content
- Sales training
- Customer events
- Analyst relations

- Tools & apps
- Internal marketing tech

T E A M M E T R I C S

- Direct & branded search traffic
- PR Coverage
- Reach

- Visitors
- Subscribers
- Downloads
- Leads

- Leads
- Conversion rates
- Lead quality

- Product awareness
- Lead close %
- Product buzz/PR

- Traffic/downloads/users of tools & apps
- Marketing productivity

## EXAMPLE OF A USER STORY

Measureable results.  
What defines 'done'?

How difficult is this  
task? Velocity &  
points get refined  
over time.

PRIO	USER STORY	SUCCESS CRITERIA	OWNER	POINTS & STATUS
1	<p>As a HubSpot Sales Person, I need a way to prioritize my active trials so that I can connect with prospects most likely to buy.</p> <ul style="list-style-type: none"><li>• Define 'active trial'</li><li>• Create HubSpot + SFDC Report</li><li>• Publish to Sales-Viewable Dashboard</li><li>• Create Automated Weekly Email</li></ul>	<p>Prototype trial alert launched, Sales feedback for S32</p>	<p>Kirsten</p>	<p>5</p>

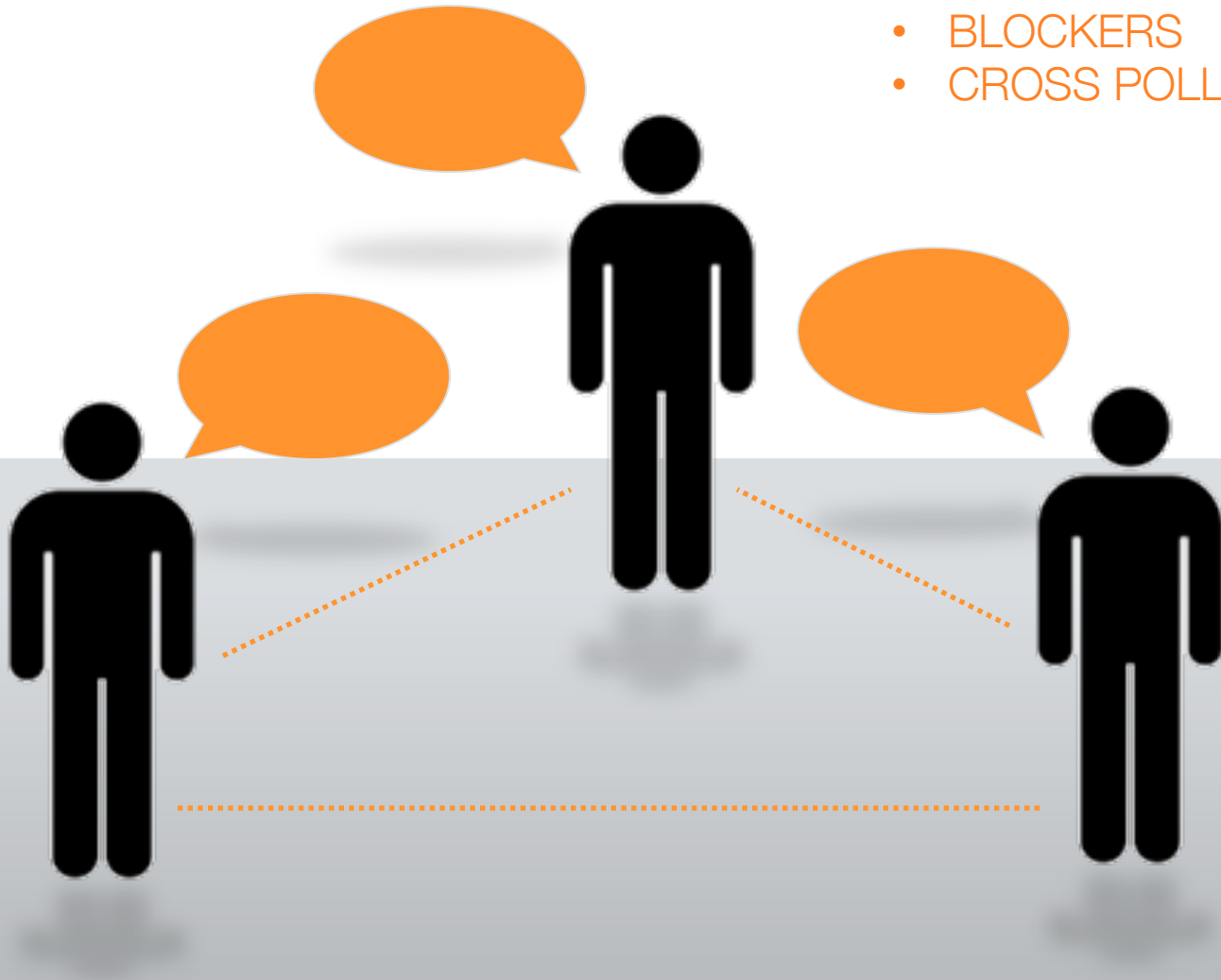
A specific description of a task – from the stakeholder perspective. Should start with “As a \_\_\_\_\_ (stakeholder), I want to \_\_\_\_\_ (task), so that \_\_\_\_\_ (desired result).”

List specific activities, if story becomes too large, consider ways you could break it up. Ensure dependencies are noted.

## STANDUP

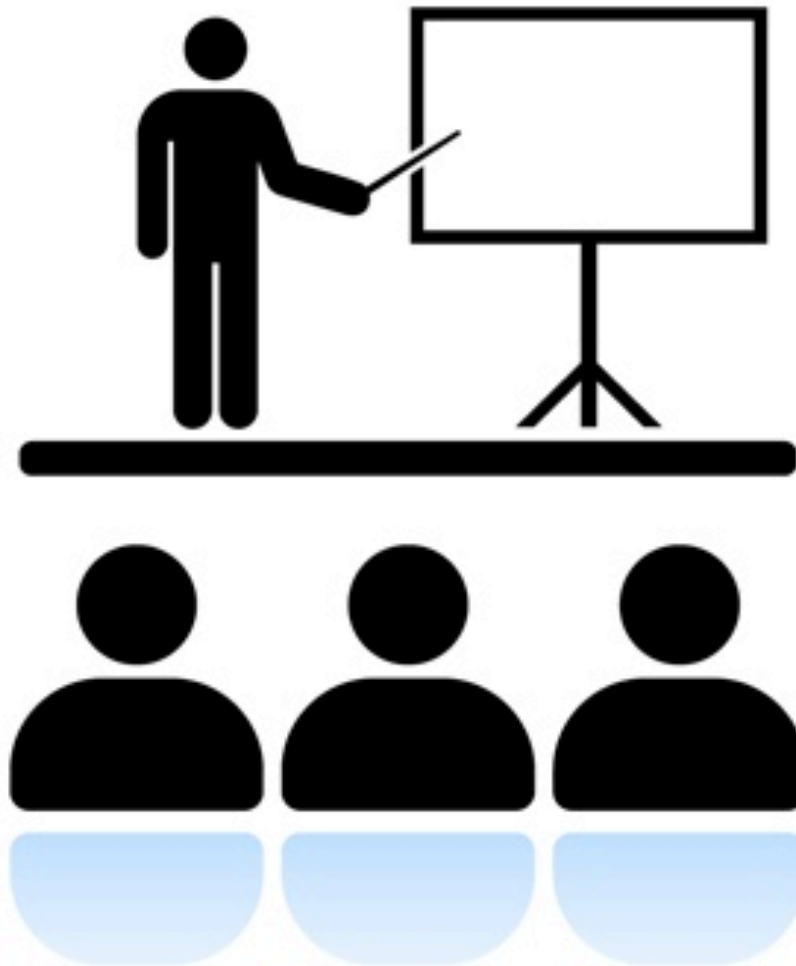
Each team meets for 15 minutes daily  
—literally standing up.

- YESTERDAY
- TODAY
- BLOCKERS
- CROSS POLLINATION



## REPORTING

Every month, teams conduct Sprint Reviews, then share what they accomplished in the last sprint and what they're committing to for the next sprint at a company-wide "Science Fair."



GIVE IT A TRY!

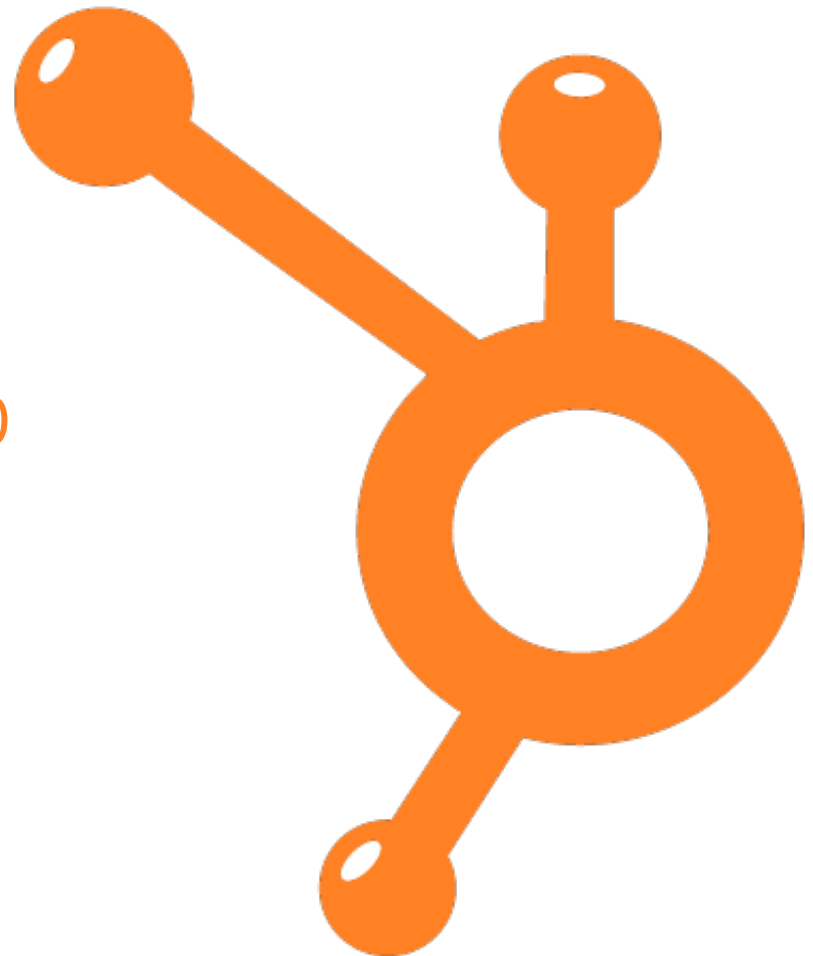
Want to ensure focus, transparency, prioritization & predictability within your marketing team?

***GO AGILE!***

Give it a 'trial run' with a single project. Pick a single project to define, poker & execute using scrum. Use the handy *Go Agile Workshop Discussion Guide* provided in this kit to guide you!

**FIND MORE RESOURCES TO HELP YOU BUILD A MODERN MARKETING TEAM HERE:**

<http://www.hubspot.com/modern-marketing-team-kit>



## ABOUT HUBSPOT

HubSpot's all-in-one Inbound Marketing Software helps 4500 small & medium-sized businesses generate over 500,000 leads per month.

**TRY HUBSPOT FREE FOR 30 DAYS!**  
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