

SUCCESSION PLANNING TEMPLATE

Team: <input style="width: 100%;" type="text"/>								
Start Date: <input style="width: 100%;" type="text"/>								
Date Updated: <input style="width: 100%;" type="text"/>								
Updated by: <input style="width: 100%;" type="text"/>								
Role	Name	Future Role	Risk of leaving role	Readiness for the role			Required actions	Notes
				Now	6-12 months	1-2 years		
				<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
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